

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, October 9, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 AM, Friday, October 9, 2009, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member

Other Guests:

Karen Swartz, Commissioners Office	Jennifer Kunz, TEC Engineering
Andy Johns, Planning Department	Wayne Bastin, Bastin & Company
Ed Humphrey, Commissioner	Bryan Bender, TEC Engineering
Scot Lahrmer, Commissioners Office	Steve Boreman, HDR
Lyle Bloom, Water Resources Dept.	Jesse Binan, ENTRAN
Paul Gruner, GS&P	Mary Ann Lefker, Williamsburg
John Offenberger, Northwest Consultants	Katie Dillenburg, Bayer Becker
Norma Lawrence, American	Etta Reed, Bayer Becker
Structurepoint	Mike Ciotola, ME
Gerard Berding, GJ Berding	David Vomacka, CH2MHILL
Loretta Rokey, Milford	Scott Campbell, EMH&T
Chris Brenda, FSA	Frank Aransky, American Structurepoint
Andy Shahan, LJB Inc.	Andy Fluegemann, ODOT District 8
Rick Evans, Henderson and Bodwell	Kelly Kuhbender, Strand
Steven Shadix, Entran	Greg Rhoades, Strand
Rusty Schuermann, Legal Counsel	Jon Brunot, B&N
Deb Osborne, ENTRAN	Dwayne Boso, Planning Commission
Rich Miller, CDS	Cindy Minter, MACTEC
Bob Koehler, OKI	Gary Simmons, Palmer Eng.
Jeff Proctor, TranSystems	Allen Freeman, D&S
Heather Turpin, CTL Engineering	Penny Rike, CESO
Craig Stephenson, CCEO	

Let the Record Show: David L. Spinney and Larry Fronk were not in attendance for the meeting today.

B. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Wharton to approve the minutes of the September 11, 2009 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC Update** – Bob Koehler, OKI, noted that several comments were received regarding the proposed TIP Prioritization Process. The committee is scheduled to review all the comments received at a meeting to be held on October 20th at 9:30 a.m.

2. **Eastern Corridor Tier 2** – Mr. Wharton advised that he has had preliminary discussions with HCTID officials regarding a joint TID TIA and the proposed TIA legislation. Mr. Wharton noted action on the agenda for consideration by the Board regarding a contribution from HCTID to support the OKI Travel Demand Model work performed by HNTB for the Eastern Corridor. Discussion was held relative to the 3C Corridor Oasis Line coming into the City of Cincinnati. Mr. Fluegemann noted that the Eastern Corridor selected consultants' scope services minutes are in final review at this time.
3. **Eastern Corridor Segment IVA** – Mr. Wharton advised that scoping proposals have been received.
4. **IR-275/SR 32 Interchange** – Andy Fluegemann, ODOT, advised that ODOT consultant is working on the detail design and ODOT will begin working on the full-take parcels soon.
5. **Eastgate North Frontage Road** – Steve Shadix, Entran, reported that the project work is on schedule and that Stage 3 plans will be submitted next week. Craig Stephenson, CCEO, noted that after discussions with CCSD the water main will be relocated. Mr. Wharton will arrange for meeting with property owners regarding fences in the project area. Mr. Manger noted that the service agreement for right of way should be finalized soon.
6. **Wolfpen-Pleasant Hill Road Improvements** – Paul Gruner, GS&P, reported that Stage 3 plans are with ODOT. Mr. Gruner will begin review of parcels one by one. The ESA is not complete yet. Mr. Manger advised that the right of way plans have been worked out.
7. **Business 28 - Phase 1 Improvements** – Mr. Stephenson reported that the Stage 3 design team is working in coordination with the appraisers and that all issues with the titles have been resolved and that the easements are being prepared that will be transferred to the county.
8. **SR 28 (I-275 to Castleberry)** – Andy Shahan, LJB, advised that he is awaiting comments on the draft CE documents. The schedule has been changed to keep right-of-way and utilities on schedule. The draft Phase 2 ESA will be forwarded to the TID Board next week and reported the right-of-way plan should begin in December.
9. **Clough Pike Improvements** – Craig Stephenson reported that Stage 2 will begin next week. The consultant will revise environmental and submit ESA to TID for review.
10. **Stonelick-Williams Corner Covered Bridge** – The public open house will be held on October 21. Craig Stephenson reported that documents are being prepared for the presentation and staff will meet with ODOT next week to finalize the presentation.
11. **US 50 Improvements** – Craig Stephenson reported that right-of-way approval from ODOT should be completed next week. Easements and right-of-way issues have been resolved. Mr. Manger noted that the project will be processed through the County Commissioners office due to funding requirements.
12. **SR 32 East** – Mike Ciotola, M•E, advised that a kick-off meeting was held and review is continuing on access point separation issues along the corridor. Mr. Ciotola will draft a letter to ODOT relative to the concerns with spacing.
13. **Tina Drive Extension** – Scot Campbell, EMH&T, received advance authorization to begin survey. Mr. Wharton thanked ODOT for assistance on the project.
14. **Aicholtz Connector** – Mr. Wharton advised the Board of the Open House on Oct. 15th. Andy Fluegemann, ODOT, requested that he be kept up to date on the project.
15. **SR450 Improvements** – Mike Ciotola, M•E, advised that a kick-off meeting is scheduled for October 21 at the CCEO.

D. Financial Items

- 1. Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written.

Motion by Mr. Duckworth, seconded by Mr. Wharton, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.

E. New Business

- 1. Authorization by the CCTID Board of Trustees acknowledging and accepting a funding contribution by the Hamilton County Transportation Improvement District (HCTID), pursuant to the resolution adopted by the HCTID Board of Trustees on September 28, 2009 authorizing said contribution to support and fund the undertaking of the Eastern Corridor Multi-Modal Project Baseline OKI Travel Demand Model work to be performed by HNTB, in an amount not to exceed \$125,000 or equal to 50% of the cost of said services.**

Motion by Mr. Duckworth, seconded by Mr. Wharton, for authorization by the CCTID Board of Trustees acknowledging and accepting a funding contribution by the Hamilton County Transportation Improvement District (HCTID), pursuant to the resolution adopted by the HCTID Board of Trustees on September 28, 2009 authorizing said contribution to support and fund the undertaking of the Eastern Corridor Multi-Modal Project Baseline OKI Travel Demand Model work to be performed by HNTB, in an amount not to exceed \$125,000 or equal to 50% of the cost of said services, as submitted, and upon roll call vote, carried with members present voting aye

- 2. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-10 with HNTB Ohio, Inc. in an amount not to exceed \$232,007 for Integrated Traffic Modeling and Simulation Services related to the Eastern Corridor Baseline OKI Travel Demand Model.**

Motion by Mr. Duckworth, seconded by Mr. Wharton, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-10 with HNTB Ohio, Inc. in an amount not to exceed \$232,007 for Integrated Traffic Modeling and Simulation Services related to the Eastern Corridor Baseline OKI Travel Demand Model, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-11 with Beck Consulting, Inc. in an amount not to exceed \$200,000 for Real Estate Appraisal & Acquisition Services Task Order (PID 82579).**

Motion by Mr. Duckworth, seconded by Mr. Wharton, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-11 with Beck Consulting, Inc. in an amount not to exceed \$200,000 for Real Estate Appraisal & Acquisition Services Task Order (PID 82579), as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-12 with G. J. Berding Surveying, Inc. in an amount not to exceed \$100,000 for Surveying Services Task Order.**

Motion by Mr. Duckworth, seconded by Mr. Wharton, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-12 with G. J. Berding Surveying, Inc. in an amount not to exceed \$100,000 for Surveying Services Task Order, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-13 with EMH&T in an amount not to exceed \$142,680 for Tina Drive Extension (PID 82558) and related improvements.**

Motion by Mr. Duckworth, seconded by Mr. Wharton, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-13 with EMH&T in an amount not to exceed \$142,680 for Tina Drive Extension (PID 82558) and related improvements, as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-14 with Kleingers & Associates in an amount not to exceed \$213,993 for SR 28 Intersection Improvements at Branch Hill-Guinea Pike and related improvements.**

Motion by Mr. Wharton, seconded by Mr. Duckworth, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-14 with Kleingers & Associates in an amount not to exceed \$213,993 for SR 28 Intersection Improvements at Branch Hill-Guinea Pike and related improvements, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-15 with Bayer Becker in an amount not to exceed \$90,160 for US50/SR131/Milford Parkway/Chamber Drive Improvements and related improvements.**

Motion by Mr. Wharton, seconded by Mr. Duckworth, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-15 with Bayer Becker in an amount not to exceed \$90,160 for US50/SR131/Milford Parkway/Chamber Drive Improvements and related improvement, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-16 with ENTRAN, PLC, in an amount not to exceed \$150,000 for Environmental Task Order Services (PID 82577).**

Motion by Mr. Duckworth, seconded by Mr. Wharton, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-16 with ENTRAN, PLC, in an amount not to exceed \$150,000 for Environmental Task Order Services (PID 82577), as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-17 with American Structurepoint Inc. in an amount not to exceed \$162,507 for Old SR 74 Widening and related improvements(PID 82582).**

Motion by Mr. Duckworth, seconded by Mr. Wharton, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-17 with American Structurepoint Inc. in an amount not to exceed \$162,507 for Old SR 74 Widening and related improvements(PID 82582), as submitted, and upon roll call vote, carried with members present voting aye.

- 10. Motion by the CCTID Board of Trustees to amend and restate previously adopted motion of September 11, 2009 (the "Motion"), so as to reflect certain modifications, and to ratify related actions, that CCTID subsequently learned were in order relating to Change Order No. 6, as authorized to Consultant Agreement 2007-07 with HNTB Ohio, Inc. for Integrated Traffic Modeling and Simulation Task Order Services (PID No. 82578), as follows:**

"Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 06 to Consultant Agreement 2007-07 with HNTB Ohio, Inc. for Integrated Traffic Modeling and Simulation Task Order Services (PID No. 82578) increasing the contract amount by \$12,742.00, with a new not to exceed amount under the agreement of \$414,581.00, and extending the contract time to December 31, 2010, effective as of September 11, 2009."

Motion by Mr. Duckworth, seconded by Mr. Wharton, to amend and restate previously adopted motion of September 11, 2009 (the "Motion"), so as to reflect certain modifications, and to ratify related actions, that CCTID subsequently learned were in order relating to Change Order No. 6, as authorized to Consultant Agreement 2007-07 with HNTB Ohio, Inc. for Integrated Traffic Modeling and Simulation Task Order Services (PID No. 82578), as submitted, and upon roll call vote, carried with members present voting aye.

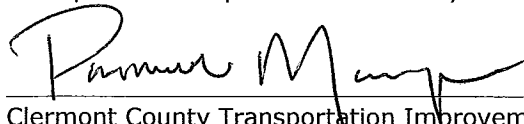
F. Upcoming Meeting Schedule

Next Regular Meeting: November 13, 2009 at 9:00 A.M.
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, OH 45103

G. Adjournment

Motion by Mr. Wharton, seconded by Mr. Duckworth, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 13th day of November, 2009.


Clermont County Transportation Improvement District
Vice -Chair

Attest:

A. Stuebel-Hartman
Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Duckworth

Seconded by: Manger